

**REGULAR MEETING MINUTES
BOARD OF ALDERMEN OF THE CITY OF CUBA, MISSOURI
TUESDAY – JULY 9, 2024 – 6:00 P.M.
CUBA CITY HALL COUNCIL ROOM**

Mayor Kevin Copling called the meeting to order. Aldermen present: Joyce Hartzell, Debbie Martin, Dave Honea, Tony Hutson, Harold Halbert, Jeff Bouse. Police Chief: Doug Shelton. City Attorney present: Charles Hurth III.

Motion by Halbert, seconded by Hutson, to approve the agenda. Vote: All ayes.

Citizens participation: None

Motion by Halbert, seconded by Bouse, to approve the regular meeting minutes from June 18, 2024. Vote: All ayes.

Motion by Bouse, seconded by Halbert, to approve the bills to be paid. Vote: All ayes.

Park and Recreation recommendations: Andi Harly, Park Board President, presented the recommendations.

Harley stated that with the resignation of two members, they recommend Aileen Schantz and Josh Evans be appointed to the board. There was question of Josh Evan's residency and the council would like to verify before appointing. Hurth stated that there are standard rules of residency even with owning more than one property and it would need to be verified. Martin stated that interest was expressed in the park are recreation being a 5 member board instead of 9 members as there is a lot of turnover. Martin read that exceptions can be made and would like to look at pursuing. If pursued, there would be steps to change but then there would not be a need for more members at this time. Hutson is not opposed in changing the amount of board members but does also not want to turn away any volunteers. Mayor Copling appointed Aileen Schantz to the park and recreation board. **Motion by Bouse, seconded by Hutson, to approve the appointment. Vote: All ayes. Martin nay.**

Harley stated that due to the ongoing challenges with hiring and retaining temporary pool staff, the Parks and Recreation Board recommends appointing a dedicated staff supervisor who will also serve as a liaison to the park board. They propose that the Clean Water Department Supervisor take on the role to ensure consistent expectations, clear goals, and effective communication between all parties involved. Mayor Copling stated that can't be done and that the council hired a manager for the position and that a recommendation like they proposed would need to come from the council.

Harley stated that the park and recreation board request the councils approval for the attorney's inclusion in a park boards meeting, scheduled at a time convenient for both the council and the attorney. Differing and contradictory expectations from city officials are hindering the park boards

effectiveness and clear and consistent expectations may improve effectiveness. Hurth stated that his is willing to meet if instructed by the council but would like clarity as to what to discuss in the forum. Hutson is ok with a one time meeting as long as the questions are sent ahead of time to limit the amount of the attorney's time. Honea asked Harley what the board sees as their role. Harley stated that it depends on who they talk to, and the ordinances are vague, not clear and concise. Honea stated that the council makes the decisions and the attorney advises not give answers. Harley stated that they just want clear and concise guidelines. Mayor Copling asked how many meetings they are requesting. Harley stated 1 meeting for 30-45 minutes. **Motion by Hutson, seconded by Bouse, for the park and recreation board to meet with the attorney one time and submitting the questions prior to the meeting. Vote: All ayes. Honea nay.**

Comprehensive plan bidding: Mayor Copling stated that the comprehensive plan is out dated and a new one needs to be done as it was also a state recommendation. **Motion by Bouse, seconded by Hartzell, to approve going for comprehensive plan bids. Vote: All ayes.**

Electric Department:

Andy Simpson, Electric Supervisor, stated that there are tree trimming bids for the shop circuit. 2 bids were received.

AAA Tree Service \$45,000.00

Brown's Tree & Bucket Service \$19,900.00 and then \$225.00/hour

Brown's were present to explain their bid. They stated that with the extent of the job, they could not give a bid for the job entirely. There are a lot of yards, fences, and other misc. obstacles to work with and did not feel there was a way to bid one price. Brown's did state that if the council wanted one price, they understood if the other bid was accepted. Bouse asked if AAA Tree Service knew the extent of the job. Simpson stated that he believed, AAA Tree Service was going to rent a crane to help remove debris. **Motion by Bouse, seconded by Hartzell, to approve the bid from Brown's Tree & Bucket Service for the shop circuit at \$19,900.00 and then \$225/hour. Roll call vote: Hartzell-yes, Martin-yes, Honea-yes, Hutson-yes, Halbert-yes, Bouse-yes.**

Martin asked if the customers can be notified of the tree work being done. Simpson stated yes, that some have already been notified and some they are waiting closer to time.

Transformer bids: Simson presented bids to the council for transformers. See attached for the sizes and quantities.

DSI \$30,805.00

Sunbelt-Solomon \$37490.00

Midwest \$43685.00

Motion by Hutson, seconded by Honea, to approve the bid from DSI for a total of \$30,805.00. Vote: All ayes.

Pole bids: Simpson presented bids to the council for electric poles.

Stella-Jones \$22,114.00

Thomasson Company \$19,000.00

Simpson stated that the Stella-Jones bid is higher but that they could get a full load of poles making the prices better. **Motion by Hutson, seconded by Honea, to approve the pole bid from Stella-Jones for \$22,114.00. Vote: All ayes.**

Wire bids: Simpson presented bids to the council for wire.

Anixter \$9,625.00

Fletcher-Reinhardt Co. \$11,000.00

Motion by Martin, seconded by Hutson, to approve the wire bid from Anixter for \$9,625.00. Vote: All ayes.

Sewer department – bid to repair grinder pump: A bid was presented to the council to rebuild a grinder pump at a lift station.

The Pump Shop \$3,961.00

Motion by Honea, seconded by Hutson, to approve the bid from The Pump Shop for \$3,961.00. Vote: All ayes.

Grounds department committee recommendation: Martin stated that there was a grounds committee meeting and made a recommendation to post a grounds maintenance laborer position in house July 10th thru July 16th and if there is no response then post on social media July 17th and advertise in the newspaper on July 25th and August 1st with the applications being due on August 2nd at 4:00 p.m.

Motion by Martin, seconded by Bouse, to approve the grounds committee recommendation. Vote: All ayes.

EOC Director bids: 2 sealed bids were received.

Katmai Solutions presented a bid with many options of payment depending on the severity of the situation and if there is travel that has to be done.

Chris Newcom and Larry Britton presented a bid with a list of activities to be provided for \$18,000.00.

Bouse stated that if Chris Newcom and Larry Britton receive the bid, they will also be able to help with a new website and all the information will be online. Honea asked if they had completed any FEMA certification. Bouse stated that they are familiar with the certification needed and is working on it but is Red Cross certified. Mayor Copling stated that only \$12,000.00 was budgeted. Hutson stated that something is needed as there has not been siren testing. Hurth recommended to table the item until the money is secured for budgeting. **Motion by Bouse, seconded by Hartzell, to table the EOC Director bid. Vote: All ayes.**

Airport consultant bidding: The airport has to get a consultant to move forward with any projects at the airport as the contract has expired. **Motion by Martin, seconded by Honea, to approve advertising an airport consultant. Vote: All ayes.**

Police Chief report:

Nuisance report: None

Purchase of 2 new patrol cars: PC Shelton stated that the price for 2 new patrol cars has decreased from the original budgeted amount and would like to purchase 2 Charger patrol cars for \$44,000.00 from Missouri State Highway Patrol. **Motion by Bouse, seconded by Halbert, to approve the purchase of 2 Charger patrol cars from Missouri State Highway Patrol for \$44,000.00. Vote: All ayes.**

Police Officer position – hiring: PC Shelton stated that there is still an open position and there was an applicant that was interviewed and recommends hiring Josh Smith. **Motion by Bouse, seconded by Hartzell, to approve hiring Josh Smith. Vote: All ayes.**

Kids camp contract: PC Shelton stated that every year the police department takes roughly 50 children to Meramec Learning Ranch for a kids camp. The paperwork requiring a signature is an invoice for \$8250. PC Shelton stated that the cost could be less if there are not 50 children. Honea asked where the children are from, PC Shelton stated the Cuba area. **Motion by Bouse, seconded by Martin, to approve a signature for the Meramec Learning Ranch contract. Vote: All ayes.**

PC Shelton asked the council for clarification on a complaint he received for trespassing at the pool property by some park board members and they are entering areas they are not supposed to. Mayor Copling stated he will address the matter and to proceed as needed.

Hutson asked for extra patrolling as there are lots of people running stop signs and speeding on side streets. PC Shelton stated it is a problem all over town.

Hutson asked PC Shelton to look into a fence on the corner of Mapleshade Rd. and Spencer St. as it is hard to see around and dangerous.

Martin asked about the employee's uniforms. The city spends roughly \$24,000.00/year on rental uniforms and then also receive bills for having t-shirts made. Martin has no issue with that but would like to see a more standardized specific uniform, either blue shirts or yellow, just all the same. Bouse stated that he spoke with the uniform company and they may be able to lower our uniform cost and they can also get t-shirts. Simpson stated his department has to switch to flame resistant clothing but will have the City of Cuba and employee name on the shirt.

Martin asked if there is a standardized amount for uniforms including boots and stuff. It was discussed that each department has a uniform budget. Martin stated that maybe they should look into an allotment per person.

Martin would like to look into the cleaning contracts to see if they need to be bid out again.

Honea asked if there were any updates on the fairgrounds. Simpson stated that the electric is good, more pedestals were installed. Mayor Copling stated a water line was installed that service a few campers.

Hutson stated that he got a response back from MODOT and the current crosswalk can be updated to a rapid flashing sign but would be at the city's expense. One a quote is received it will be presented to the council. Hutson wanted an additional walkway by the Subway area, but there are too many driveways and would be hard to install.

Halbert stated that at a previous meeting, the old firehouse was mentioned and would like to see what it would take to make it look better. Jerry Montgomery is going to see if property management can fix the problem with painting or if new siding needs to be installed. It was recommended to have a property management committee meeting to discuss.

Bouse stated that it was discussed that a replacement couldn't be hired until David Minardi moved to the treatment plant position and the natural gas committee may want to discuss replacing now that the move has been made. Honea stated that a committee meeting is scheduled.

Mullally asked about moving some cameras and who to contact. The current camera company will need to be contacted for the change.

Motion by Honea, seconded by Halbert, to adjourn. Vote: All ayes.

Lainie Garbo, City Clerk